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BASIC INTELLIGENCE COURSE (INTELLIGENCE)

PART II

COURSE DESCRIPTION

Objectives:

1. To give instruction and training in the chief skills and work methods practiced by officers involved in the production of intelligence materials.

Curricular Organization:

To attain the general objective emphasis will be given to the following intelligence functions:

- I. Research.
- II. Written Presentation of Intelligence.
- III. Oral Presentation of Intelligence.

Methods of Instruction:

The instructional staff and guest specialists will introduce the various projects and problem exercises through seminars. Throughout the development of the projects and problems the students will be closely supervised and guided. Student production of written exercises will be constructively graded, criticized, and compared to a staff model or solution. Oral briefings will be criticized by both the class and the staff supervisor.

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Curricular Content:

I. Research: Special Problem for Each Student. 38 hours plus 1 1/2 hours for final oral briefings

Nature of Project: Each student will be assigned a research problem on which he will work throughout the course. The subject will be determined by consultation with his supervisor in the Office to which he is assigned. It may be broad in scope, such as the survey of an area or individual country, or it may be more restricted and devoted to a single strategic component or a special technical development of intelligence interest or concern. Classified materials will not include TOP SECRET.

Instructional Methods: Before the students begin their research they will be introduced to research methodology by seminar discussions led by guest specialists, and taken on a tour of OCD facilities. A staff adviser will be designated for each student and be available for personal counsel and assistance. The librarians of Branch 2 will aid in obtaining materials.

Requirements: Each student will write a short intelligence article (1200 - 1500 words) on some element or aspect of his problem. The results of his total effort will be presented in a final oral briefing (30 minutes) followed by a ten minute question period. He will also maintain a working card file, and submit an annotated bibliography.

It is not the intent that the research effort in this limited time should be definitive or exhaustive. In most cases the Alcott Hall Library has or can obtain the necessary reference materials, but students will not be discouraged from using the facilities of the Main Library for special types of information. With proper coordination the project can be of value not only to the trainee, but also to the Office to which he is assigned. It will at least provide a background for his future work.

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II. Written Presentation of Intelligence.

48 hours

Nature of Problems and Exercises:

25X1A

Emphasis will be on the types of writing done by the intelligence analyst. A series of production exercises will deal with the political, economic, and scientific/technical aspects of a particular country or area. (The country selected for the first running of the course is [REDACTED]) Work will progress simultaneously in three sections: political, economic, and scientific/technical, to which the student will be assigned in accordance with his interest or the needs of his Office. In cases where the nature of student's assignment is such that his needs can be better served by other types of writing, suitable exercises will be devised to meet those requirements. For example, a student assigned to the Biographical or Industrial Register could do the type of writing related to his work.

The following written exercises will be submitted for grading and correction: OO-B report, abstractions and summaries, intelligence review items, intelligence memoranda, and items of the type published in the Current Intelligence Digest and the Current Intelligence Weekly.

The treatment of the estimative field will be an examination of the language and format of estimates, and a review of the procedures in producing national estimates. Students will not be required to write an estimate.

Instructional Methods:

Students will be introduced to the requirements of each exercise by lecture - discussions on the production principles involved, demonstration - walk-throughs, and written instructions on style and format. During preparation of written materials, staff members assisted by guest specialists will be available for counsel and assistance. A given exercise will be graded by the staff and a critique will be held before proceeding to the next type of exercise. Staff solutions will serve as the basis for such critiques.

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III. Oral Presentation of Intelligence. 16 1/2 hours plus/4 hours for presentation of research problems

Nature of Briefings:

A more intensive continuation of the program begun in Part I of the course. Each student will give two or three 8 - 12 minute briefings, (depending upon the number in the class) on subjects of intelligence interest within his own competence or experience. Special attention will be given to the selection, production, and proper utilization of the graphic aids which will be required in support of the presentations.

Instructional Methods:

Written critiques by the audience of fellow students and oral comments by the program's supervisor will point out the strengths and weaknesses of each presentation. Emphasis will be given to content organization and finer points of effective delivery.

Evaluations:

The quality of student performance and the extent of his achievement will be determined in each of the three aspects of the course described above. Written exercises will be graded and proficiency in research carefully assessed. By close association in seminar and work-shop situations the staff will have opportunity for observations which will be reflected in comments on the evaluation report.

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